

MAIDS MORETON PARISH COUNCIL

MINUTES of the meeting of the parish council held on Wednesday 4th September 2019 at 7.30 pm
in The Bistro Room at Gracewell Care Home

Present: Cllrs M Byrne (chairman), P Hardcastle, A Mohandas, James Withnell and Carolyn Cumming

Clerk: Cathy Knott

Members of the public: 12

125/19 Apologies & Absentees: Cllrs G Millard and C McCall

126/19 Public Open Forum (under adjournment); *Please note that only items in the Agenda are to be discussed & agreed – for any other item/subject, the Clerk will add to the agenda to be discussed & agreed at a future meeting. To resolve that the meeting be closed to allow members of the public to speak (3 minutes per person);*

No one wished to speak; the chairman declared that he would close the meeting before the planning applications for members of the public to speak.

127/19 Members Interests: *Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Maids Moreton Parish Council Code of Conduct for Members and by the Localism Act 2011.*

None declared.

128/19 Approval of Minutes; *to agree the minutes from the Parish Council General Meeting held in the Bistro, Gracewell Care Home on 10 July 2019 and the Planning Meeting also held there on 7th August 2019.*

The minutes were approved and signed.

129/19 Co-option of a Parish Councillor: *There having been no request for an election to fill the current vacancy, members are now required to approve the co-option of one Parish Councillor to fill this vacancy.*

It was resolved to co-opt Carolyn Cumming onto the council. It was agreed that she will formally sign the declaration of acceptance of office before the clerk (before the next meeting) and submit her register of interests.

Action: CK

130/19 Finance & Accounts:

- a. *To agree financial statements of accounts and bank reconciliations for the end August 2019:*
 - b. *To review and act on invoices received and bank payments to be made in September 2019.*
- This item was deferred until the next meeting because the clerk handover has not yet taken place.

131/19 Planning: **To discuss and agree comments on the following planning applications:**

- a. **Ref. No: 19/03021/APP: 2 Duck Lake Close Maids Moreton Buckinghamshire MK18 1FB**
The chairman **closed the meeting** to allow members of the public to speak but no one wished to pass comment. **Meeting reopened.** Cllr Hardcastle proposed to object to the application and councillors unanimously agreed. He will prepare comments to submit to AVDC. **Action: PH**
- b. **Ref. No: 19/02912/APP: Foscoote Hill Farm Foscoote Road Maids Moreton Buckinghamshire MK18 1QQ**
The chairman **closed the meeting** to allow members of the public to speak but no one wished to pass comment. **Meeting reopened.** Cllr Hardcastle proposed to object to the application and councillors unanimously agreed. He will prepare comments to submit to AVDC. **Action: PH**
- c. **Ref. No: 18/01385/AOP: Land at Scott's Farm Scott's Farm Close Maids Moreton Buckinghamshire – including the letter from affected residents. Note: no request for comment on the latest documents posted has been made by AVDC**
The chairman **closed the meeting** to allow members of the public to speak. Several members of the public commented, advising they would like clarification from AVDC regarding the entrance to the development. One resident asked to thank Andy for all his work on behalf of all the residents of the road. **Meeting reopened.** Cllr Hardcastle proposed we write to AVDC, confirming our objection advising we still have concerns and ask for clarification regarding the entrance. He will draft a letter and circulate to councillors before submitting. **Action: PH**
- d. **Ref. No: 16/00151/AOP: Land at Walnut Drive, Maids Moreton – report on public meeting held 21 August 2019 to discuss S106 Sport and Leisure contribution. Also, to discuss and agree the submission to AVDC on this matter**

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Chairman MB circulated S106 proposals before the meeting, taken from the consultation with members of the public. It was agreed to make a few amendments before councillors unanimously resolved that it should be submitted. **Action: PH**

- e. **Ref. No: 16/00151/AOP: Land at Walnut Drive, Maids Moreton – to discuss how to take forward a S106 working group to assist MMPC with responses to S106 matters.** The chairman **closed the meeting** to ask members of the public whether they would be interested in joining a group. Several parishioners agreed that they would. The **meeting reopened**. The chairman will invite parishioners and councillors to take part in a S106 working group. **Action: MB**

132/19 Neighbourhood Plan: To discuss progress with the Neighbourhood Plan, including the successful grant application, the NP Working Group and to agree the way forward.
The Chairman thanked Cllr PH for all his work resulting in a successful application. The need to meet was agreed but in the first instance, Cllr PH will circulate the information he has put together to councillors. **Action: PH**

133/19 Environment: To discuss progress on each of the following issues and agree on any necessary actions:

- a. **Footpaths, Footways and Highways, including:**
- Rubbish/recycling bins on the pavement at Shop Terrace Main Street.** Letters have been delivered and Cllr PH believes they have had an impact. It was agreed to monitor and to include on the next agenda.
 - Footpath 6, Pyracantha branches and nettles restricting access;** the area has been cleared by Bucks County Council (BCC).
 - Brambles and other vegetation along Avenue Rd to playing fields.** Chairman MB agreed to clear this as he did last year. **Action: MB**
- b. **Street Lighting, including:**
- Request from a resident for extra lighting between Walnut Drive & The Pightle.**
Cllr PH advised he is aware of the request and will look into it further.
- c. **Grass, Hedges/Trees and Verges, including BCC Devolved Services;**
Cllr PH proposed to write to residents reminding them it is the responsibility of the home owner to keep vegetation trimmed back.
- d. **Playing Field, including:**
- Damaged gate post at the Avenue Road entrance into the playing field car park;**
 - Painting of the containers on the playing field;**
 - Dog fouling signs noting danger of Toxocara canis;**
 - Anglian Water rectification works on cricket field.**
- e. **Scout Hut, including:**
- Refurbishment of the outside of the Scout Hut;**
 - Replacement of the exterior doors on the Scout Hut, 'Fire Door – No Parking' notices and hatched 'No Parking' areas in front of the exits from the Scout Hut;**
 - Smart Meter being installed into the Scout Hut.**
- f. **Cricket Pavilion:**
- g. **Rugby Club:**
- h. **Playground, including:**
- Report from Playground Working Group and actions needed.**
- i. **Rose Garden:**
- j. **Parking on the pavements in the village.**
It was agreed to defer the above item(s) until the next meeting in October.

134/19 Correspondence and Communications received and meetings attended: including:

- a. **Agree whether, and if so when, to hold another MMPC surgery meeting.**
Councillors agreed there should be another surgery before the next meeting. Chair MB and Cllr PH will arrange a date for it to take place before promoting. **Action: MB/PH**
- b. **Updating of MMPC website;**
Councillors agreed to put this on hold until a new clerk is in place.
- c. **Whether or not to set up an 'Opt in' village email system**
Councillors agreed this was an excellent idea. The chairman **closed the meeting** to ask members of the public their views. Parishioners advised they would all like to join. The **meeting reopened** and it was resolved to set up a system. The clerk advised that Mail Chimp was a very good, safe, free system to use.

135/19 Facilitated Events: including

- a. **Play in the Parish - 25 July 2019. To receive feedback**
Chairman MB advised that it had been very successful with 170 children attending. He felt it was definitely worth repeating next year along with more community events.

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- 136/19 Parish Clerk: to appreciate the assistance of the locum Clerk, Cathy Knott and discuss a permanent replacement.** Chairman MB thanked Cathy for stepping into the breach adding that a permanent clerk has now been found. Jacky Dale-Evans lives in the village and although not a clerk, she has good knowledge and experience of local governance. The chairman **closed the meeting** and Jacky gave a brief resume of her background. The **meeting reopened** and councillors agreed that she would make an excellent clerk. It was agreed that Cathy would mentor her going forward. It was therefore resolved that Jacky become MMPC clerk with immediate effect and she and Cathy will arrange handover from Ruth Millard at the earliest opportunity.
- 137/19 Councillors Open Forum:** Councillors to bring items forward for the next agenda.
Fireworks – (already agreed for 05.11.19). Unfortunately, the discounted rate has been missed but we will still go ahead and arrange with Scouts to cook the burgers.
- 138/19 Public Open Forum 2:** members of the public may make further comments and suggestions for agenda items for the next meeting having heard the discussion at this meeting.
Stevie Lishman asked if meetings could be moved to a different Wednesday in the month so that members of the W.I. could attend (as they also meet on the second Wednesday). She also advised that the first Wednesday of the month was usually free at the village hall. Councillors and the new clerk agreed that the first Wednesday of the month would work for them and Stevie agreed to confirm with the village hall committee if they would be able to take that slot going forward.
- 139/19 Date, time and venue of the next meeting:** The next meeting will be held at Maids Moreton Village Hall on 2nd October 2019 at 7.30pm (Stevie to confirm). If unavailable the meeting will be held in The Bistro, Gracewell Care Home.

Meeting closed at 8.50 pm